Online Grocery Retail in Big Basket
Submitted in accordance with the requirement for the degree of

B. MURALI KRISHNA Under the FacultyGuideship of Computer Science

Dr M.Rajinikanth
Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

VARAGANJI VAAPRASAD

Reg.No: 2129223050003

Department of COMPUTER SCIENCE

This is to certify that B.MURALI KRISHNA Reg.No.2129223050003 has completed his/her Internship in BIG BASKET AUTO NAGAR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of COMPUTER SCIENCE

In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

(Signatory with Date and Seal)

Endorsements

Faculty Guide M. R.

Head of the Department W

Principal

YSR GOYT DEGREE & PA COLLEGE

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

BOPPUDI MURALIKRISHNA

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(MPCs) has successfully completed Long Term Internship as a **Jr.Associate** (From 15.02.2024 To 15.05.2024) at Bigbasket through Internme.

NTERNSHIP POWERED BY

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INTERNME



15-05-2024

Online Grocery Retail in Big Basket
Submitted in accordance with the requirement for the degree of

GADDETI SAI GANESH BABU

Under the FacultyGuideship of Computer Science

DR M.RAJNIKANTH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

GADDETI SAI GANESH BABU

Reg.No: 2129223050005

Department of COMPUTER SCIENCE

This is to certify that .M.Naga Pavan Reg.No.2129223050011 has completed his/her Internship n BIG BASKET ,AUTO NAGAR.on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

(Signatory with Date and Seal)

Endorsements

FacultyGuide M. M.

Head of the Department M. M.

Principal

VSR GOVT.DEGREE & PG. COLLEGE

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GUDAPATI PUSHPA RAJU

Under the Faculty Guideship of Computer Science

DR M.RAJNIKANTH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

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GUDAPATI PUSHPA RAJU

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In the Department of V.S.R Govt Degree & PG College Movva.

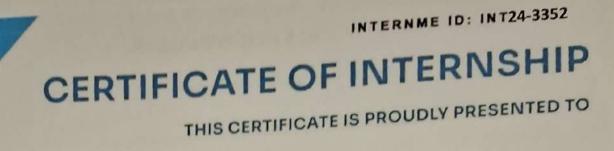
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Head of the Department

FacultyGuide M. M. W.

Principal



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Submitted in accordance with the requirement for the degree of

M.NAGA PAVAN

Under the FacultyGuideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

MANTADA.NAGA PAVAN

Reg.No: 2129223050011

Department of COMPUTER SCIENCE

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Endorsements

FacultyGuide L. B. Refiel

Head of the Department M. M.

Principal

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MANTADA NAGA PAVAN

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15-05-2024 DATE

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Submitted in accordance with the requirement for the degree of

SIDDINENI GOPALA KRISHNA

Under the FacultyGuideship of Computer Science

DR M.RAJNIKANTH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

SIDDINENI GOPAL KRISHNA

Reg.No: 2129223050016

Department of COMPUTER SCIENCE

This is to certify that <u>.S.IDDINENI GOPAL KRISHNA</u> Reg.No.<u>2129223050016</u> has completed his/her Internship n <u>BIG BASKET ,AUTO NAGAR.on</u> <u>SEMESTER INTERNSHIP</u> under my supervision as a part of partial fulfillment of the requirement for the degree of <u>COMPUTER</u> <u>SCIENCE</u>

In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

(Signal of Math Date and Seal)

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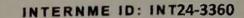
Head of the Department

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PRINCIPAL

VER GOVLDEGREE & PG. COLLEGE

MOVVE



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15-05-2024 DATE

Online Grocery Retail in Big Basket
Submitted in accordance with the requirement for the degree of

A.DHANA SRI

Under the FacultyGuideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

ARATA.DHANA SRI

Reg.No: 2129223050001

Department of COMPUTER SCIENCE

This is to certify that A.DHANA SRI Reg.No.2129223050001 has completed his/her Internship in BIG BASKET, GANGUR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

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Faculty Guide

S.B. Refiae Head of the Department

Principal

CERTIFICATE OF INTERNSHIP

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ARATA DHANASRI

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(MPCs) has successfully completed Long Term Internship as a Jr.Associate (From 15.02.2024 To 15.05.2024) at Bigbasket through Internme.

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Online Grocery Retail in Big Basket
Submitted in accordance with the requirement for the degree of

B. ARUNA KUMARI

Under the Faculty Guideship of Computer Science

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Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

BIRUDU ARUNA KUMARI

Reg.No: 2129223050002

Department of COMPUTER SCIENCE

This is to certify that B.Aruna Kumari Reg.No.2129223050002 has completed his/her Internship in BIG BASKET GANGUR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

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Endorsements

Faculty Guide L. B. Refind

Head of the Department Model

Principal

PRINCIPAL VSR GOVT. DEGREE & PG. COLLEGE BEOVISA

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J.CHAITANYA KUMAR

Under the Faculty Guideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

JAMPANA CHAITANYA KUMAR

Reg.No: 2129223050008

Department of **COMPUTER SCIENCE**

This is to certify that J.ChaitanyaKumar Reg.No.2129223050008 has completed his/her Internship in BIG BASKET GANGUR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

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Head of the Department

Principal

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SIGNATURE

15-05-2024

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M.NEHA

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SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

MADDALA.NEHA

Reg.No: 2129223050009

Department of COMPUTER SCIENCE

This is to certify that M.NEHA Reg.No. 2129223050009 has completed his/her Internship in BIG BASKET GANGUR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

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M. V V N S SAI Under the FacultyGuideship of Computer Science

Dr M.Rajinikanth
Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

M. VVNSSAI

Reg.No: 2129223050012

Department of COMPUTER SCIENCE

This is to certify that M. VVNS SAI_Reg.No.2129223050012 has completed his/her Internship in <u>BIG BASKET,GANGURU.on SEMESTER INTERNSHIP</u> under my supervision as a part of partial fulfillment of the requirement for the degree of <u>COMPUTER SCIENCE</u>

In the Department of <u>V.S.R Govt Degree & PG College Movva</u>.

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Endorsements

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Head of the Department

Principal

PRINCIPAL
VS# GOVILDEGREE & PG. COLLEGE
MOVVA

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

MEKALA VEERA VENKATA NAGA SIVA SAI

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15-05-2024

Online Grocery Retail in Big Basket Submitted in accordance withther equirement for the degree of

P.SURENDRA BABU

Under the Faculty Guideship of Computer Science

Dr.M. RAJINI KANTH
Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

PAGOLU SURENDRA BABU

Reg.No: 2129223050013

Department of COMPUTER SCIENCE

Thisistocertifythat P. Surendra

Babu Reg. No. 2129223050013 has completed his/herInternship in BIG

BASKET

.GANGUR.onSEMESTER INTERNSHIPunder mysupervisionasapartofpartial fulfillment

of the requirement for the degree of **COMPUTER SCIENCE**

IntheDepartmentof V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

(SignatorywithDate andSeal)

Endorsements

FacultyGuide 1 4 1

HeadoftheDepartment

Principal

WAR GOVT. DEGREE & PG. COLLEGE

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PETETI PREMA HARSHA

Under the Faculty Guideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

PETETI PREMA HARSHA

Reg.No: 2129223050014

Department of COMPUTER SCIENCE

This is to certify that <u>PETETI PREMA HARSHA</u> Reg.No.<u>2129223050014</u>has completed his/her Internship n <u>BIG BASKET GANGURU.on SEMESTER INTERNSHIP</u> under my supervision as a part of partial fulfillment of the requirement for the degree of <u>COMPUTER</u> <u>SCIENCE</u>

In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.

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Head of the Department M, M

Principal

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15-05-2024

An Internship Report on

Online Grocery Retail in Big Basket
Submitted in accordance with the requirement for the degree of

R. VARSHITHA

Under the FacultyGuideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

RAYAVARAPU.VARSHITHA

Reg.No: 2129223050015

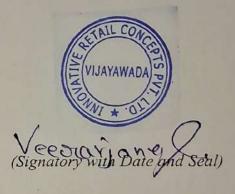
Department of COMPUTER SCIENCE

V.S.R Govt Degree & PG College Movva

OFFICIAL CERTIFICATION

This is to certify that R.VARSHITHA Reg, No. 2129223050015 has completed his/her Internship in BIG BASKET GANGUR on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of **COMPUTER SCIENCE** In the Department of V.S.R Govt Degree & PG College Movva.

This is accepted for evaluation.



Endorsements

FacultyGuide S. B. Refix

Head of the Department M. M.

Principal

FF & PG. COLLEGE

INTERNME ID: INT24-3359

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

RAYAVARAPU VARSHITHA

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(MPCs) has successfully completed Long Term Internship as a Jr.Associate (From 15.02.2024 To 15.05.2024) at Bigbasket through Internme.

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DATE

Internship Report on

Online Grocery Retail in Big Basket
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V. VARA PRASAD

Under the Faculty Guideship of Computer Science

Dr M.Rajinikanth
Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

VARAGANJI VAAPRASAD

Reg.No: 2129223050017

Department of COMPUTER SCIENCE

V.S.R Govt Degree & PG College Movva

OFFICIAL CERTIFICATION

This is to certify that <u>V.Vara Prasad</u> Reg. No. <u>2129223050017</u> has completed his/her Internship in <u>BIG BASKET, GANGUR.</u> on <u>SEMESTER INTERNSHIP</u> under my supervision as a part of partial fulfillment of the requirement for the degree of <u>COMPUTER SCIENCE</u>

In the Department of <u>V.S.R Govt Degree & PG College Movva</u>.

This is accepted for evaluation.

(Signator) in Pate and Seal)

Endorsements

Faculty Guide

Head of the Department

Principal

PRINCIPAL
VSR GOVT.DEGREE & PG. COLLECTE
MOVVA

INTERNME ID: INT24-3361

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

VARIGANJI VARA PRASAD

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(MPCs) has successfully completed Long Term Internship as a **Jr.Associate** (From 15.02.2024 To 15.05.2024) at Bigbasket through Internme.

INTERNSHIP POWERED BY





15-05-2024

DATE

SEMESTER-TERM INTERNSHIP



Name of the Student :- MANTADA NAGA PAVAN

Name of the College:- V.S.R Govt Degree & PG College Movva

Registration Number:-2129223050011

Period of Internship:-3 Months From:15/02/2024 To:15/05/2024

Name & Address of the Intern Organization:-BIG BASKET AUTO NAGAR

KRISHNA UNIVERSITY YEAR:-2023-2024 Interuship Report of INTERNME ID: INT24-3355 CERTIFICATE OF INTERNSHIP THIS CERTIFICATE IS PROUDLY PRESENTED TO MANTADA NAGA PAVAN A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(MPCs) has successfully completed Long Term Internship as a Jr. Associate (From 15.02.2024 To 15.05.2024) at Bigbasket through Internme. TERNSHIP POWERED BY 15-05-2024 DATE

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M.NAGA PAVAN

Under the FacultyGuideship of Computer Science

SB.RAFIAH

Department of Computer Science

V.S.R Govt Degree & PG College Movva

Submittedby:

MANTADA.NAGA PAVAN

Reg.No: 2129223050011

Department of COMPUTER SCIENCE

V.S.R Govt Degree & PG College Movva

STUDENT'S DECLARTION

M.Naga Pavan a student of Semester Internship Program,

Reg.No. 2129223050011 of the Department of Computer Science

College do here by declare that I have completed the mandatory internship from

15-02-2024 to 15-05-2024 in **BIG BASKET, AUTO NAGAR.** under the Faculty Guideship of SB.RAFIAH

Dep of COMPUTER SCIENCE V.S.R Govt Degree & PG College Movva

CONTENTS

OFFICIAL CERTIFICATION

This is to certify that .M.Naga Pavan Reg.No.2129223050011 has completed his/her Internship in BIG BASKET ,AUTO NAGAR.on SEMESTER INTERNSHIP under my supervision as a part of partial fulfillment of the requirement for the degree of COMPUTER SCIENCE.

In the Department of V.S.R Govt Degree & PG College Movva.

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(Signatory with Date and Seal)

Endorsements

S. B. Rofial
FacultyGuide

Head of the Department

Principal

VSR GOVT. DEGREE & PG. COLLEGE

CONTENTS

Program Book for Long Term Internship
Internship Report Front Page
Student's Declaration
Official Certificate
Certificate from Intern Organization
Acknowledgements
Contents
CHAPTER 1: Executive Summary
CHAPTER 2: Overview of the Organization
CHAPTER 3: Internship Part
CHAPTER 4: Outcomes Description
PHOTOS
Student Self Evaluation
Evaluation by the Supervisor of the intern Organization

CHAPTER-1

Executive Summary

Sector of Business: Online Grocery Retail

Intern Organization: Big Basket

My internship at BigBasket, a prominent player in the online grocery retail sector, provided a comprehensive learning experience and hands-on exposure to various aspects of the industry. Over the internship period, I pursued five primary learning objectives, achieving significant outcomes in each area.

Learning Objectives and Outcomes:

1. *Order Fulfillment Mastery:*

Outcome: Developed proficiency in handling single carts, triple carts, BBD items, BBD eggs, and BBD chilled orders.

2. *Logistics Management Enhancement:*

- Outcome: Gained insights into inventory management practices and contributed to optimizing distribution processes.

3. *Cold Room Operations Expertise:*

Outcome: Mastered cold room operations, ensuring proper storage and handling of temperaturesensitive items.

4. *Multitasking and Prioritization Skills:*

Outcome: Successfully balanced diverse responsibilities, effectively managing time and resources to prioritize tasks.

5. *Problem-Solving and Adaptability Development:*

Outcome: Demonstrated adaptability and resilience in resolving challenges and navigating dynamic work environments.

Summary of Internship Activities:

- Handled various order types, including single carts, triple carts, BBD items, BBD eggs, and BBD chilled orders.
- Participated in BBD distribution activities, contributing to efficient inventory management and distribution processes.
- Managed cold room operations, ensuring proper storage and handling of temperature-sensitive items
- Developed multitasking and prioritization skills by effectively managing diverse responsibilities.
- Demonstrated problem-solving skills and adaptability in resolving challenges and navigating dynamic work environments.

Overall, my internship at BigBasket provided a rich learning experience and equipped me with valuable skills and insights essential for success in the online grocery retail sector.

CHAPTER-2

Overview of the Organization

A. Introduction of the Organization:

BigBasket stands as India's premier online grocery platform, pioneering the transformation of traditional grocery shopping since its inception in 2011. With a robust digital platform and an extensive network of suppliers and delivery partners, BigBasket offers customers a seamless and convenient shopping experience, bringing a diverse range of products right to their doorsteps. From fresh produce to pantry staples, household essentials to personal care items, BigBasket caters to the diverse needs of millions of households across the country.

B. Vision, Mission, and Values of the Organization:

- *Vision:* To become the most trusted and preferred online grocery destination for every Indian household, offering unparalleled convenience and reliability.
- *Mission:* To provide customers with a comprehensive selection of high-quality products, competitive prices, and exceptional service, thereby enhancing their overall shopping experience.
- *Values:* Customer-centricity: Placing the needs and preferences of customers at the forefront of all operations. Integrity: Upholding honesty, transparency, and ethical conduct in every interaction. Innovation: Embracing creativity and forward-thinking to drive continuous improvement and adaptability. Excellence: Striving for excellence in all aspects of business operations, from product quality to customer service. Sustainability: Committing to sustainable practices and initiatives that contribute positively to the environment and society.

C. Policy of the Organization, in relation with the intern role:

BigBasket fosters a culture of inclusivity, learning, and growth, offering interns a dynamic environment to explore their interests, develop new skills, and contribute meaningfully to the organization's objectives. Interns are provided with guidance, mentorship, and opportunities to work on real-world projects, gaining valuable hands-on experience that complements their academic learning.

D. Organizational Structure:

BigBasket operates with a structured organizational hierarchy, comprising various departments, teams, and roles, each contributing to the overall functioning and success of the organization. The organizational structure typically includes executive leadership, department heads, managers, supervisors, and individual contributors, with clear lines of communication and reporting.

E. Roles and Responsibilities of the Employees in which the Intern is Placed:

Interns at BigBasket are placed in diverse roles across departments such as Operations, Logistics, Marketing, Finance, and Human Resources. Depending on their area of specialization and assigned projects, interns may be involved in tasks such as data analysis, market research, content creation, process improvement, project management, or customer engagement initiatives. They work collaboratively with their team members and supervisors, contributing fresh perspectives and innovative ideas to drive organizational success.

F. Performance of the Organization:

BigBasket has consistently delivered strong performance metrics across various key indicators, including turnover, profits, market reach, and market value. With a strategic focus on customer satisfaction, operational efficiency, and continuous innovation, the organization has maintained its position as a market leader in the online grocery retail sector, achieving significant growth and market share expansion.

G. Future Plans of the Organization:

Looking ahead, BigBasket remains committed to its growth trajectory, with ambitious plans to further enhance its product offerings, expand its geographical presence, and invest in technology and infrastructure. The organization aims to leverage emerging trends and opportunities in the ecommerce landscape, while remaining true to its core values of customer-centricity, integrity, innovation, excellence, and sustainability. By staying agile, adaptive, and customer-focused, BigBasket strives to shape the future of online grocery shopping in India and beyond

CHAPTER-3

Internship Part

WEEKLY ACTIVITY LOG

Charles and ACTIVITY LOG FOR THE WEEK 1

Day& Date	Brief Description of TheDailyActivity	LearningO utcome	Person In- ChargeSig nature
Day -1	Observation Days:* Spent time observing the workflow and processes at the BigbasketGanguru main branch DC. Took note of how tasks are organized and executed.	Observation Completed	ba-
Day -2	Observation Days: * Spent time observing the workflow and processes at the BigbasketGanguru main branch DC. Took note of how tasks are organized and executed.	Observation Completed	Se .
Day -3	Observation Days:* Spent time observing the workflow and processes at the BigbasketGanguru main branch DC. Took note of how tasks are organized and executed.	Observation Completed	Sa
Day -4	Training Days:* Completed training sessions on cart management, device logins, and other essential functions. Learned the procedures and protocols required for efficient operations.	Training Accomplished	Sec.
Day –5	Training Days: * Completed training sessions on cart management, device logins, and other essential functions. Learned the procedures and protocols required for efficient operations.	Training Accomplished	Sel-
Day –6	Training Days: * Completed training sessions on cart management, device logins, and other essential functions. Learned the procedures and protocols required for efficient operations.	Training Accomplished	8

WEEKLY REPORT WEEK -1

Dt:-15-02-2024 to 18-02-2024

Objective of the Activity Done:

DetailedReport:

- *Observation Days (February 15-17):* Spent time observing the workflow and processes at 1. *Tasks Completed:*

the BigbasketGanguru main branch DC. Took note of how tasks are organized and executed.

- *Training Days (February 18-20):* Completed training sessions on cart management, device logins, and other essential functions. Learned the procedures and protocols required for efficient operations.

2. *Challenges Faced:*

- Adapting to the fast-paced environment during observation days.
- Absorbing a large amount of information during the training sessions.
- Gained insights into the inner workings of a distribution center and the importance of efficient 3. *Learnings:* logistics management.
 - Acquired practical skills in cart handling and device operations.

4. *Achievements:*

- Successfully completed the observation period, demonstrating attentiveness and a willingness to learn.
 - Mastered the basics of cart management and device logins during the training sessions.

5. *Goals for Next Week:*

- Apply the knowledge gained during training to real-world tasks.
- Further refine skills in cart management and explore additional functions within the distribution center.

6. *Feedback/Comments:*

- The observation period was invaluable in understanding the dynamics of the workplace and the role of each team member.
- The training sessions were comprehensive and well-organized, providing a solid foundation for future tasks.

Overall Progress:

The first week served as an introduction to the internship, with a focus on observation and training. Looking forward to applying the knowledge gained in the coming weeks and contributing effectively to the team's objectives.

Day& Date	Brief Description of TheDailyActivity	Learning Outcome	Person In- ChargeSig nature
Day -1	Employee ID Acquisition:* Received personal identification and thumb as an official employee of BigbasketGanguru main branch DC.	ID Alloted	Cal
Day -2	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	Sel
Day -3	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	Sel
Day -4	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	800
Jay -5	Single Cart Handling: * Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	& Comments of the Comments of
ay -0	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	
			60

WEEKLY REPORT WEEK 2

Dt:-23-02-2024 to 27-02-2024

Objective of the Activity Done: Detailed Report:

1. Tasks Completed:*

- *Employee ID Acquisition (February 22):* Received personal identification and thumb as an official employee of BigbasketGanguru main branch DC.
- *Single Cart Handling (February 23-27):* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.

2. *Challenges Faced:*

- Adjusting to the responsibilities of handling single carts independently.
 - Initially struggling to locate specific products within the distribution center.

3. *Learnings:*

- Developed proficiency in using personal ID and thumb for employee authentication.
- Enhanced product knowledge by consistently learning the locations of items within the distribution center.

4. *Achievements:*

- Successfully transitioned to managing single carts, demonstrating competence and reliability in executing tasks.
 - Improved efficiency in identifying product locations, contributing to smoother operations.

5. *Goals for Next Week:*

- Further streamline single cart handling processes to increase productivity.
 - Expand product knowledge to enhance efficiency in locating items within the distribution center.

6. *Feedback/Comments:*

- Acquiring employee ID and thumb authentication streamlined access to necessary resources and improved security measures.
- Daily practice in identifying product locations significantly contributed to my confidence and competence in fulfilling assigned tasks.

Overall Progress:

The second week marked a transition to more hands-on tasks, including single cart handling. Leveraging newfound knowledge and skills, I aim to continue contributing effectively to the team's objectives in the upcoming weeks

Day &Dat e	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day –	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	120
Day -2	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	San
Day –	Triple Cart Handling:* Successfully completed triple cart assignments as instructed by shift incharges. Initially found the task straightforward, but gradually became more efficient and proficient in managing triple carts.	Cart Orders Accomplished	800
Day –	Triple Cart Handling:* Successfully completed triple cart assignments as instructed by shift incharges. Initially found the task straightforward, but gradually became more efficient and proficient in managing triple carts.	Cart Orders Accomplished	(A)
Day – 5	Transition to Order by Order Picking:* Moved on to order by order picking after completing triple cart assignments. Engaged in picking orders with orange crates and utilized the Order Scan app for streamlined operations.	Accomplished	80
	Transition to Order by Order Picking:* Moved on to order by order picking after completing triple cart assignments. Engaged in picking orders with orange crates and utilized the Order Scan app for streamlined operations.	Accomplished	Ag.

WEEKLY REPORT WEEK 3

Dt:-29-02-2024 to 2-03-2024

Objective of the Activity Done:

DetailedReport:

Tasks Completed:

- *Triple Cart Handling (February 29 - March 2):* Successfully completed triple cart assignments as instructed by shift incharges. Initially found the task straightforward, but gradually became more efficient and proficient in managing triple carts.

- *Transition to Order by Order Picking (March 3-5):* Moved on to order by order picking after completing triple cart assignments. Engaged in picking orders with orange crates and

utilized the Order Scan app for streamlined operations.

2. *Challenges Faced:*

- Adapting to the increased workload and complexity of triple cart handling initially.

- Learning the nuances of order by order picking and effectively utilizing the Order Scan app.

Learnings:

- Developed resilience and efficiency in managing triple carts through consistent practice and involvement.
 - Acquired familiarity with the Order Scan app and optimized its use for order by order picking.

4. *Achievements:*

- Successfully completed triple cart assignments, demonstrating adaptability and competence in handling varying workloads.
- Seamlessly transitioned to order by order picking, leveraging acquired skills and knowledge to maintain productivity.

5. *Goals for Next Week:*

- Continue refining triple cart handling techniques to further improve efficiency and productivity.
- Enhance proficiency in order by order picking, focusing on accuracy and speed in completing tasks.

6. *Feedback/Comments:*

- Triple cart handling provided valuable experience in managing larger volumes of orders. contributing to skill development and confidence.
- Transitioning to order by order picking highlighted the importance of adaptability and quick learning in dynamic work environments.

Overall Progress:

The third week saw progression from triple cart handling to order by order picking, showcasing adaptability and growth in handling diverse tasks. Looking forward to further challenges and opportunities for learning and development in the coming weeks.

Day& Date	Brief Description of TheDailyActivity	Learning Outcome	Person In- ChargeSig nature
Day -1	Bigbasket Daily (BBD) Consolation Cart Handling:* Engaged in handling BBD carts throughout the week, fulfilling orders and ensuring timely delivery. Acquired proficiency in managing BBD carts efficiently.	Cart Orders Accomplished	(a)
Day -2	Transition to Order by Order Picking:* Gradually transitioned to order by order picking after completing tasks related to BBD carts. Adapted to the new workflow and continued to maintain productivity.	Cart Orders Accomplished	Or
Day -3	Single Cart Handling: * Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	601
Day -4	Bigbasket Daily (BBD) Consolation Cart Handling:* Engaged in handling BBD carts throughout the week, fulfilling orders and ensuring timely delivery. Acquired proficiency in managing BBD carts efficiently.	Cart Orders Accomplished	GR
Day -5	Transition to Order by Order Picking:* Gradually transitioned to order by order picking after completing tasks related to BBD carts. Adapted to the new workflow and continued to maintain productivity.	Cart Orders Accomplished	62
Day –6	Single Cart Handling:* Effectively managed single carts throughout the week, familiarizing myself with the process and optimizing efficiency.	Cart Orders Accomplished	62

WEEKLY REPORT WEEK 4

Dt:-06-03-2024 to 12-03-2024

Objective of the Activity Done:

DetailedReport:

Tasks Completed:

- *Bigbasket Daily (BBD) Consolation Cart Handling (March 6-12):* Engaged in handling BBD carts throughout the week, fulfilling orders and ensuring timely delivery. Acquired proficiency in managing BBD carts efficiently.

- *Transition to Order by Order Picking:* Gradually transitioned to order by order picking after completing tasks related to BBD carts. Adapted to the new workflow and continued to maintain productivity.

2. *Challenges Faced:*

- Dealing with instances of excess, shortage, and damages of items, requiring quick problemsolving and resolution.

- Managing the dynamic nature of order by order picking, ensuring accuracy and efficiency amidst changing priorities.

3. *Learnings:*

- Developed resilience and problem-solving skills through effectively addressing issues such as excess, shortage, and damages of items.
- Enhanced adaptability and flexibility in adapting to different tasks and workflows, such as BBD cart handling and order by order picking.

4. *Achievements:*

- Successfully handled BBD carts, contributing to the fulfillment of daily orders and maintaining customer satisfaction.
- Managed challenges related to excess, shortage, and damages of items with efficiency and effectiveness.

5. *Goals for Next Week:*

- Further refine skills in order by order picking, focusing on minimizing errors and optimizing productivity.
- Proactively address issues related to excess, shortage, and damages of items to ensure smooth operations.

6. *Feedback/Comments:*

- The experience gained from handling BBD carts provided valuable insights into the importance of efficiency and accuracy in meeting daily targets.
- Dealing with issues such as excess, shortage, and damages of items underscored the significance of proactive problem-solving and attention to detail.

Overall Progress:

The fourth week marked continued growth and adaptation to new tasks and challenges, including

carthandlingandorderbyorderpicking.,remaincommittedtocontributingeffectivelytotheteam'sobject ives in the upcoming weeks.

Day& Date	Brief Description of TheDailyActivity	Learning Outcome	Person In- ChargeSig nature
Day -1	Single Cart Handling (March 13-16):* Continued efficiently handling single carts, maintaining productivity and accuracy in fulfilling orders.	Cart Orders Accomplished	Al
Day -2	Order by Order Picking Completion:* Completed the week by engaging in order by order picking, ensuring seamless execution of tasks and timely completion of orders.	Cart Orders Accomplished	be
Day -3	Order by Order Picking Completion:* Completed the week by engaging in order by order picking, ensuring seamless execution of tasks and timely completion of orders.	Cart Orders Accomplished	600
Day –4	Order by Order Picking Completion:* Completed the week by engaging in order by order picking, ensuring seamless execution of tasks and timely completion of orders.	Cart Orders Accomplished	(g
Day -5	initial understanding. Successfully addressed and resolved NCs with efficiency	Cart Orders Accomplished	My-
Day -6	Single Cart Handling (March 13-16):* Continued efficiently handling single carts, maintaining productivity and accuracy in fulfilling orders.	Cart Orders Accomplished	

WEEKLY REPORT WEEK 5

Dt:-13-03-2024 to 16-03-2024

Objective of the Activity Done:

DetailedReport:

1. *Tasks Completed:*

- *Single Cart Handling (March 13-16):* Continued efficiently handling single carts, maintaining productivity and accuracy in fulfilling orders.

- *NC (Non-Conformance) Handling (March 17-19):* Initiated handling NCs, mastering the process after initial understanding. Successfully addressed and resolved NCs with efficiency.

- *Order by Order Picking Completion:* Completed the week by engaging in order by order picking, ensuring seamless execution of tasks and timely completion of orders.

2. *Challenges Faced:*

- Grappling with the complexity of NCs initially, requiring a deeper understanding of the process and procedures.

- Adapting to the dynamic nature of order by order picking, maintaining accuracy and efficiency amidst changing priorities.

3. *Learnings:*

- Acquired proficiency in handling NCs through thorough understanding and practical experience, demonstrating adaptability and problem-solving skills.

- Enhanced efficiency and effectiveness in order by order picking, optimizing workflow and minimizing errors.

4. *Achievements:*

- Successfully managed single carts, maintaining consistent performance in fulfilling orders and meeting targets.
- Mastered the handling of NCs, contributing to the resolution of issues and ensuring smooth operations within the distribution center.

5. *Goals for Next Week:*

- Further refine skills in NC handling, focusing on minimizing non-conformance instances and streamlining resolution processes.
- Continuously improve accuracy and efficiency in order by order picking, aiming for optimal performance and customer satisfaction.

6. *Feedback/Comments:*

- Handling NCs provided valuable experience in problem-solving and critical thinking, enhancing overall effectiveness in addressing operational challenges.

- Continued practice and experience in order by order picking further strengthened proficiency and confidence in executing tasks accurately and efficiently.

Overall Progress:

The fifth week marked significant progress in handling various tasks, including NCs and order by order picking. Leveraging learned skills and experiences, I remain committed to continuous improvement and contributing effectively to the team's objectives in the upcoming weeks.

Day&Date	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -1	Single Cart Handling:* Maintained efficiency and accuracy in handling single carts throughout the week, ensuring timely fulfillment of orders.	Cart Orders Accomplished	bela
Day -2	*Triple Cart Handling:* Successfully managed triple carts, demonstrating competence in handling larger volumes of orders.	Cart Orders Accomplished	Si.
Day -3	NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the smooth operation of the distribution center.	Cart Orders Accomplished	600
Day –4	Order by Order Picking:* Transitioned to order by order picking after completing picking without route tasks, maintaining productivity and accuracy in executing orders.	Cart Orders Accomplished	600
Day -5	*NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the smooth operation of the distribution center *BBD Eggs Handling:* Added BBD Eggs handling to tasks, ensuring careful handling and accurate fulfillment of orders.	Cart Orders Accomplished	ber
Day -6	Single Cart Handling:* Maintained efficiency and accuracy in handling single carts throughout the week, ensuring timely fulfillment of orders.	Cart Orders Accomplished	Del

WEEKLY REPORT WEEK -6

Dt:-18-03-2024 to 23-03-2024

Objective of the Activity Done:

DetailedReport:

- *Single Cart Handling: * Maintained efficiency and accuracy in handling single carts throughout the 1. *Tasks Completed:*
- *Triple Cart Handling:* Successfully managed triple carts, demonstrating competence in handling week, ensuring timely fulfillment of orders.
- *NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the larger volumes of orders.
- *BBD Eggs Handling:* Added BBD Eggs handling to tasks, ensuring careful handling and accurate smooth operation of the distribution center.
- fulfillment of orders.
- *Order by Order Picking:* Transitioned to order by order picking after completing picking without route tasks, maintaining productivity and accuracy in executing orders.
- Balancing multiple tasks and responsibilities, including single cart handling, triple cart handling, NC 2. *Challenges Faced:* handling, and BBD Eggs handling, required effective time management and prioritization.
- Ensuring accuracy and efficiency in order by order picking amidst the dynamic nature of the workflow and changing priorities.
- Developed multitasking skills by effectively managing various tasks simultaneously, enhancing 3. *Learnings:*
- Enhanced problem-solving abilities through the resolution of NCs and other operational challenges, adaptability and productivity. contributing to improved efficiency in task execution.
- Successfully handled a diverse range of tasks, including single cart, triple cart, NCs, and BBD Eggs, 4. *Achievements:* demonstrating versatility and competence in different areas of operation.
- Maintained consistency in order by order picking, ensuring accuracy and efficiency in fulfilling orders and meeting targets.
- *Goals for Next Week:* - Further refine skills in multitasking, focusing on optimizing performance across all assigned tasks and
- Continuously improve accuracy and efficiency in order by order picking, striving for excellence in task responsibilities. execution and customer satisfaction.
- 6. *Feedback/Comments:*
- Balancing multiple tasks required effective time management and organization, highlighting the importance of prioritization and focus.
- Continued practice and experience in order by order picking further strengthened proficiency and confidence in executing tasks accurately and efficiently.

Overall Progress: The sixth week demonstrated growth and proficiency in handling various tasks, including single cart, triple cart, NCs, BBD Eggs, and order by order picking. Leveraging learned skills and experiences, I remain committed to continuous improvement and contributing effectively to the team's objectives in the upcoming weeks

Day&Date	Brief Description of TheDailyActivity	Learning Outcome	n- ChargeSign ature
Day -1	*Triple Cart Handling:* Successfully managed triple carts, demonstrating competence in handling larger volumes of orders.	Cart Orders Accomplished	Sor
Day -2	Order by Order Picking:* Transitioned to order by order picking after completing picking without route tasks, maintaining productivity and accuracy in executing orders.	Cart Orders Accomplished	(DE
Day -3	Single Cart Handling:* Maintained efficiency and accuracy in handling single carts throughout the week, ensuring timely fulfillment of orders.	Cart Orders Accomplished	Soc
Day -4	NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the smooth operation of the distribution center.	Cart Orders Accomplished	Lis
Day -5	*NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the smooth operation of the distribution center *BBD Eggs Handling:* Added BBD Eggs handling to tasks, ensuring careful handling and accurate fulfillment of orders.	Cart Orders Accomplished	Fac
Day -6	Single Cart Handling:* Maintained efficiency and accuracy in handling single carts throughout the week, ensuring timely fulfillment of orders.	Cart Orders Accomplished	Sec.

WEEKLY REPORT WEEK 7

Dt:-25-03-2024 to 30-03-2024

Objective of the Activity Done:

DetailedReport:

1. *Tasks Completed:*

- *Single Cart Handling: * Maintained efficiency and accuracy in handling single carts throughout the week, ensuring timely fulfillment of orders.
- *Triple Cart Handling:* Successfully managed triple carts, demonstrating competence in handling larger volumes of orders.
- *NC (Non-Conformance) Handling:* Addressed and resolved NCs promptly, contributing to the smooth operation of the distribution center.
- *BBD Eggs Handling:* Added BBD Eggs handling to tasks, ensuring careful handling and accurate fulfillment of orders.
- *Order by Order Picking:* Transitioned to order by order picking after completing picking without route tasks, maintaining productivity and accuracy in executing orders.

Challenges Faced:

- Balancing multiple tasks and responsibilities, including single cart handling, triple cart handling, NC handling, and BBD Eggs handling, required effective time management and prioritization.
- Ensuring accuracy and efficiency in order by order picking amidst the dynamic nature of the workflow and changing priorities.

3. *Learnings:*

- Developed multitasking skills by effectively managing various tasks simultaneously, enhancing adaptability and productivity.
- Enhanced problem-solving abilities through the resolution of NCs and other operational challenges, contributing to improved efficiency in task execution.
- 4. *Achievements:*
- Successfully handled a diverse range of tasks, including single cart, triple cart, NCs, and BBD Eggs, demonstrating versatility and competence in different areas of operation.
- Maintained consistency in order by order picking, ensuring accuracy and efficiency in fulfilling orders and meeting targets.
- 5. *Goals for Next Week:*
- Further refine skills in multitasking, focusing on optimizing performance across all assigned tasks and
- Continuously improve accuracy and efficiency in order by order picking, striving for excellence in task execution and customer satisfaction.
- 6. *Feedback/Comments:*
- Balancing multiple tasks required effective time management and organization, highlighting the importance of prioritization and focus.
- Continued practice and experience in order by order picking further strengthened proficiency and confidence in executing tasks accurately and efficiently.

Overall Progress:

The sixth week demonstrated growth and proficiency in handling various tasks, including single cart, triple cart, NCs, BBD Eggs, and order by order picking. Leveraging learned skills and experiences, I remain committed to continuous improvement and contributing effectively to the team's objectives in the upcoming weeks

Day&Date	TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -1	- *Single Cart Handling:* Ensured timely and accurate fulfillment of orders through proficient single cart handling	Cart Orders Accomplished	Sa
Day -2	Triple Cart Handling:* Managed larger volumes of orders efficiently by successfully handling triple carts.	Cart Orders Accomplished	800
Day -3	- *Single Cart Handling:* Ensured timely and accurate fulfillment of orders through proficient single cart handling.	Cart Orders Accomplished	600
Day –4	*NC Handling:* Promptly addressed non-conformance instances, supporting smooth DC operation.	Cart Orders Accomplished	802
Day –5	*BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by managing BBD Eggs orders with care.	Cart Orders Accomplished	Sec
Day -0	Order by Order Picking:* Met targets and maintained productivity through accurate execution of order by order bicking tasks.	Cart Orders Accomplished	(a)

WEEKLY REPORT WEEK 8

Dt:-01-04-2024 to 06-04-2024

Objective of the Activity Done: DetailedReport:

- *Single Cart Handling:* Ensured timely and accurate fulfillment of orders through proficient *1. Tasks Completed:* single cart handling.

- *Triple Cart Handling:* Managed larger volumes of orders efficiently by successfully

- *BBD Handling:* Contributed to daily order fulfillment and customer satisfaction through handling triple carts. continued handling of BBD orders.

- *BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by

- *NC Handling:* Promptly addressed non-conformance instances, supporting smooth DC managing BBD Eggs orders with care.
- *Order by Order Picking:* Met targets and maintained productivity through accurate operation. execution of order by order picking tasks.

- Effectively balancing multiple tasks such as single cart handling, triple cart handling, BBD *2. Challenges Faced:* handling, BBD Eggs handling, NC handling, and order by order picking required efficient time

- Maintaining accuracy and efficiency amidst dynamic workflow and changing priorities posed management and prioritization.

a continuous challenge.

3. Learnings:

- Enhanced multitasking skills by effectively managing various tasks simultaneously, improving adaptability and productivity in a fast-paced environment.
- Developed problem-solving abilities through resolution of NCs and other operational challenges, leading to improved task execution efficiency and effectiveness.

4. Achievements:

- Demonstrated versatility and competence across diverse tasks, ensuring consistent proficiency in various operational areas within the distribution center.
- Sustained high levels of accuracy and efficiency in order by order picking, facilitating smooth customer order fulfillment and operational adherence.

5. Goals for Next Week:

- Optimize performance across all assigned tasks, including single cart handling, triple cart handling, BBD handling, BBD Eggs handling, NC handling, and order by order picking.
- Strive for continuous improvement in accuracy, efficiency, and productivity to enhance task execution and customer satisfaction.

6. Feedback/Comments:

- Continued dedication and commitment to task execution were evident, reflecting a strong work ethic and determination to succeed.
- Identified opportunities for improvement and growth, providing valuable insights for ongoing skill development and refinement.

Overall Progress:

- Demonstrated ongoing growth and proficiency in various distribution center tasks. Committed to continuous improvement and effective contribution to team objectives in the upcoming weeks.

Day&Date	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -1	Single Cart Handling:* Continued to ensure timely and accurate fulfillment of orders through proficient single cart handling.	Cart Orders Accomplished	Sa-
Day -2	- *FNV Vegetable Packing:* Started FNV vegetable packing, contributing to the distribution center's operations.	Cart Orders Accomplished	Sar
Day -3	- *Single Cart Handling:* Ensured timely and accurate fulfillment of orders through proficient single cart handling.	Cart Orders Accomplished	Ca-
Day –4	*NC Handling:* Promptly addressed non-conformance instances, supporting smooth DC operation.	Cart Orders Accomplished	600
Day -5	*BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by managing BBD Eggs orders with care.	Cart Orders Accomplished	La .
	Order by Order Picking:* Met targets and maintained productivity through accurate execution of order by order picking tasks.	Cart Orders Accomplished	6

WEEKLY REPORT WEEK 9

Dt:-08-04-2024 to 13-04-2024

Objective of the Activity Done:

DetailedReport:

- *Single Cart Handling:* Continued to ensure timely and accurate fulfillment of orders *1. Tasks Completed:*

- *FNV Vegetable Packing:* Started FNV vegetable packing, contributing to the distribution through proficient single cart handling. center's operations.

- Initially encountered challenges in identifying the locations of items for FNV vegetable *2. Challenges Faced:* packing, resulting in some difficulty in locating items during the first couple of days.
- Implemented strategies to overcome challenges in identifying item locations, gradually improving efficiency and accuracy in locating items for FNV vegetable packing.
- Developed adaptability and problem-solving skills through the experience of tackling challenges in FNV vegetable packing.
- Enhanced familiarity with the layout and organization of items within the distribution center, facilitating smoother task execution over time.

5. Achievements:

- Successfully transitioned into FNV vegetable packing responsibilities, demonstrating flexibility and willingness to take on new tasks.
- Overcame initial challenges in identifying item locations, showcasing perseverance and commitment to task mastery.
- *6. Goals for Next Week:*
- Further refine skills and efficiency in FNV vegetable packing, aiming for seamless integration into daily operations.
- Continue to improve accuracy and speed in single cart handling, maintaining high standards of order fulfillment.
- *7. Feedback/Comments:*
- Showed commendable determination in adapting to and overcoming challenges in FNV vegetable packing.
- Demonstrated a proactive approach to learning and problem-solving, reflecting a strong commitment to personal and professional growth.

Overall Progress:

- Made significant strides in adapting to new responsibilities and overcoming challenges in FNV vegetable packing. Looking forward to continued growth and contribution to the team in the upcoming weeks.

Day&Date	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -1	Arrangement of Items:* After completing distribution, organized items to their respective locations within the distribution center for efficient inventory management.	Cart Orders Accomplished	Ca
Day -2	Distribution of BBD Items:* Initiated the distribution of BBD items to different hubs prepared by the team.	Cart Orders Accomplished	802
Day -3	BBD Item Handling:* Continued to handle BBD items, contributing to the fulfillment of daily orders and ensuring product quality.	Cart Orders Accomplished	Soc
Day –4	Order by Order Picking:* Met targets and maintained productivity through accurate execution of order by order picking tasks.	Cart Orders Accomplished	<u> </u>
Day -5	*BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by managing BBD Eggs orders with care.	Cart Orders Accomplished	
Day -6	*NC Handling:* Promptly addressed non-conformance instances, supporting smooth DC operation.	Cart Orders Accomplished	. 1

WEEKLY REPORT WEEK 10 Dt:- 15-04-2024 to 20-04-2024

Objective of the Activity Done:

- *Single Cart Handling: * Maintained proficiency in handling single carts, ensuring timely and DetailedReport: 1. Tasks Completed:*
- *Triple Cart Handling:* Successfully managed triple carts, demonstrating competence in accurate fulfillment of orders.
- *BBD Item Handling:* Continued to handle BBD items, contributing to the fulfillment of managing larger volumes of orders efficiently.
- *Distribution of BBD Items:* Initiated the distribution of BBD items to different hubs daily orders and ensuring product quality.
- *Arrangement of Items:* After completing distribution, organized items to their respective prepared by the team. locations within the distribution center for efficient inventory management.

- Coordinating the distribution of BBD items to different hubs posed logistical challenges, *2. Challenges Faced:*
- Ensuring accurate arrangement of items to their related locations within the distribution center requiring effective planning and communication. demanded meticulous attention to detail and organization.

- Implemented systematic planning and scheduling for the distribution of BBD items, ensuring *3. Solutions Implemented:* smooth execution and timely delivery to designated hubs.
- Utilized labeling and inventory management systems to facilitate accurate arrangement of items, streamlining the process of locating and retrieving inventory.
- Developed logistical management skills through the experience of coordinating the *4. Learnings:* distribution of BBD items to multiple hubs.
- Enhanced organizational skills by effectively arranging items to their respective locations within the distribution center, optimizing workflow efficiency.

5. Achievements:

- Successfully executed the distribution of BBD items to different hubs, contributing to the efficient management of inventory across multiple locations.
- Ensured accurate arrangement of items within the distribution center, facilitating easy access and retrieval of inventory for order fulfillment.

6. Goals for Next Week:

- Focus on further optimizing distribution processes to enhance efficiency and effectiveness in managing inventory across multiple hubs.
- Continue to refine organizational systems and procedures for item arrangement within the distribution center, aiming for maximum productivity and accuracy.

7. Feedback/Comments:

- Demonstrated strong coordination and organizational skills in managing the distribution of BBD items and arranging inventory within the distribution center.
- Proactively addressed logistical challenges and ensured smooth execution of tasks, highlighting a proactive approach to problem-solving and task management. *Overall Progress:*
- Made significant progress in managing distribution processes and optimizing inventory arrangement within the distribution center. Looking forward to building on this foundatioin tobuildingonthisfoundationintheupcoming weeks.

WEEKLY ACTIVITY LOG

ACTIVITY LOG FOR THE WEEK 11

Day& Date	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -1	adaptability and versatility in temperature- sensitive environments	Cart Orders Accomplished	601
Day -2	BBD Distribution:* Managed the distribution of BBD items to designated hubs, ensuring accurate delivery and inventory management.	Accomp	& od
Day -3	Single Cart Handling:* Maintained proficiency in handling single carts, ensuring efficient order processing and fulfillment.	Cart Orders Accomplished	Cor
Day –4	BBD Chilled Orders:* Transitioned to handling BBD chilled orders, focusing on proper storage and timely fulfillment in the cold room environment.	Cart Orders Accomplished	SOL
Day -5	*BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by managing BBD Eggs orders with care.	Cart Orders Accomplished	De
Day -0	*NC Handling:* Promptly addressed non- conformance instances, supporting smooth DC operation.	Cart Orders Accomplished	
			61

WEEKLY REPORT

WEEKLY REPORT WEEK -11 Dt:-22-04-2024 to 29-04-2024

Objective of the Activity Done: DetailedReport:

1. Tasks Completed:

- *Single Cart Handling:* Maintained proficiency in handling single carts, ensuring accurate and timely order fulfillment.
- *Triple Cart Handling:* Successfully managed triple carts, demonstrating efficiency in handling larger order volumes.
- *BBD Handling:* Continued to handle BBD items, contributing to the maintenance of product quality and fulfillment standards.
- *BBD Chilled Orders: * Started handling BBD chilled orders, ensuring proper storage and fulfillment in the cold room environment.
- *Other Orders at Cold Room:* Expanded responsibilities to include handling other orders in the cold room, demonstrating versatility and adaptability in temperature-sensitive environments. *2. Challenges Faced:*
- Adjusting to the specific requirements and protocols of handling BBD chilled orders in the cold room presented initial challenges, including maintaining proper temperature control and inventory management.
- Balancing responsibilities between regular order handling and cold room operations required effective time management and prioritization.
- *3. Solutions Implemented:*
- Engaged in additional training and familiarization with the procedures and equipment specific to handling BBD chilled orders in the cold room, ensuring compliance with quality and safety standards.
- Implemented efficient scheduling and task management strategies to allocate time effectively between different areas of operation, maximizing productivity and performance.
- *4. Learnings:*
- Deepened understanding of cold room operations through the handling of BBD chilled orders. including temperature regulation, inventory management, and quality control measures.
- Enhanced adaptability and problem-solving skills by successfully navigating the challenges of multitasking between regular order handling and cold room operations.
- *5. Achievements:*
- Successfully integrated into the handling of BBD chilled orders in the cold room, contributing to the efficient storage and fulfillment of temperature-sensitive items.
- Maintained consistent performance across various tasks, demonstrating versatility and competence in different operational environments within the distribution center.
- *6. Goals for Next Week:*
- Further refine skills and efficiency in handling BBD chilled orders and other tasks in the cold room, focusing on maintaining product quality and ensuring timely order fulfillment.
- Continue to excel in core responsibilities such as single cart handling, triple cart handling, and BBD handling, maintaining high standards of performance and productivity.
- *7. Feedback/Comments:*
- Demonstrated adaptability and initiative in taking on new responsibilities, particularly in the handling of BBD chilled orders in the cold room, reflecting a strong commitment to personal and professional growth.
- Proactively addressed challenges and demonstrated effective problem-solving skills, contributing to overall operational efficiency and effectiveness.

WEEKLY ACTIVITYLOG

ACTIVITY LOG FOR THE WEEK 12

Day &Dat e	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day –	Cold Room Operations:* Engaged in handling other orders in the cold room, demonstrating adaptability and versatility in temperature-sensitive environments	Cart Orders Accomplished	600
Day -2	Managed the distribution of		600
Day –	Single Cart Handling:* Maintained proficiency in handling single carts, ensuring efficient order processing and fulfillment.	Cart Orders Accomplished	Se_
4	BBD Chilled Orders:* Transitioned to handling BBD chilled orders, focusing on proper storage and timely fulfillment in the cold room environment.	Cart Orders Accomplished	<u>Co</u>
Day –	*BBD Eggs Handling:* Ensured accurate handling and delivery of delicate items by managing BBD Eggs orders with care.	Cart Orders Accomplished	
6	*NC Handling:* Promptly addressed non- conformance instances, supporting smooth DC operation.	Cart Orders Accomplished	

WEEKLY REPORT

WEEKLY REPORT WEEK -12 Dt:-30-04-2024 to 08-05-2024

Objective of the Activity Done: DetailedReport:

1. Tasks Completed:

- *Single Cart Handling:* Maintained proficiency in handling single carts, ensuring efficient order processing and fulfillment.

- *BBD Chilled Orders:* Transitioned to handling BBD chilled orders, focusing on proper

storage and timely fulfillment in the cold room environment.

- *BBD Distribution:* Managed the distribution of BBD items to designated hubs, ensuring accurate delivery and inventory management.

- *Cold Room Operations:* Engaged in handling other orders in the cold room, demonstrating adaptability and versatility in temperature-sensitive environments.

2. Challenges Faced:

- Balancing responsibilities across different areas of operation, including single cart handling, BBD chilled orders, BBD distribution, cold room operations, and distribution, required effective time management and prioritization.
- Ensuring proper handling and storage of temperature-sensitive items in the cold room while managing other tasks posed logistical challenges.

3. Solutions Implemented:

- Implemented systematic scheduling and task management strategies to allocate time effectively between various responsibilities, maximizing productivity and performance.
- Engaged in continuous training and familiarization with cold room procedures and equipment to ensure safe and efficient handling of temperature-sensitive items.

4. Learnings:

- Enhanced multitasking abilities by successfully managing diverse responsibilities across different operational areas within the distribution center.
- Deepened understanding of cold room operations through hands-on experience, including temperature control, inventory management, and quality assurance measures.

5. Achievements:

- Demonstrated adaptability and versatility in transitioning between different tasks and operational environments, contributing to overall operational efficiency and effectiveness.
- Maintained consistent performance and productivity across various responsibilities, showcasing competence and dedication in fulfilling assigned tasks.

6. Goals for Next Week:

- Further refine skills and efficiency in handling BBD chilled orders, distribution activities, and other tasks in the cold room, focusing on maintaining product quality and ensuring timely order fulfillment.
- Continue to excel in core responsibilities such as single cart handling, maintaining high standards of performance and productivity.

7. Feedback/Comments:

- Demonstrated strong adaptability and resilience in navigating diverse tasks and challenges within the distribution center, reflecting a strong work ethic and commitment to excellence.
- Proactively addressed logistical challenges and demonstrated effective problem-solving skills. contributing to overall operational success and team performance.

Overall Progress:

- Made significant progress in mastering various tasks and operational areas within the distribution center. Looking forward to continued growth and contribution to the team in the upcoming weeks.

WEEKLY ACTIVITY LOG

ACTIVITY LOG FOR THE WEEK 13

Day &Dat e	Brief Description of TheDailyActivity	Learning Outcome	PersonI n- ChargeSign ature
Day -	Single Cart Handling:* Maintained proficiency in handling single carts, ensuring accurate and timely order processing.	Cart Orders Accomplished	W.
Day -2	Triple Cart Handling:* Successfully managed triple carts, demonstrating efficiency in handling larger order volumes.	Cart Orders Accomplished	Se
Day –	BBD Handling:* Continued to handle BBD items, contributing to the fulfillment of daily orders and ensuring product quality.	Cart Orders Accomplished	601
Day –	BBD Eggs Handling:* Managed BBD Eggs orders with care and precision, ensuring the accurate handling and delivery of delicate items.	Cart Orders Accomplished	80l
Day -	Cold Room Orders:* Engaged in handling other orders in the cold room, demonstrating adaptability and versatility in temperature-sensitive environments.	Cart Orders Accomplished	la
Day -	NC Handling:* Addressed non-conformance instances promptly and effectively, contributing to the smooth operation of the distribution center.	Cart Orders Accomplished	Sol

WEEKLY REPORT

WEEKLY REPORT WEEK 13 Dt:-13-05-2024 to 15-05-2024

Objective of the Activity Done: Detailed Report:

1. Tasks Completed:*

- *Single Cart Handling: * Maintained proficiency in handling single carts, ensuring accurate and timely order processing.

- *Triple Cart Handling: * Successfully managed triple carts, demonstrating efficiency in

handling larger order volumes.

- *BBD Handling: * Continued to handle BBD items, contributing to the fulfillment of daily orders and ensuring product quality.
- *BBD Eggs Handling: * Managed BBD Eggs orders with care and precision, ensuring the accurate handling and delivery of delicate items.
- *NC Handling:* Addressed non-conformance instances promptly and effectively, contributing to the smooth operation of the distribution center.
- *BBD Chilled Orders: * Handled BBD chilled orders, focusing on proper storage and timely fulfillment in the cold room environment.
- *BBD Distribution: * Managed the distribution of BBD items to designated hubs, ensuring accurate delivery and inventory management.
- *Cold Room Orders:* Engaged in handling other orders in the cold room, demonstrating adaptability and versatility in temperature-sensitive environments.

2. Challenges Faced:

- Balancing multiple tasks and responsibilities across different operational areas, including order handling, distribution, and cold room operations, required effective time management and prioritization.
 - *3. Solutions Implemented:*
- Implemented systematic scheduling and task management strategies to allocate time effectively between various responsibilities, maximizing productivity and performance.

4. Learnings:

- Enhanced multitasking abilities by successfully managing diverse responsibilities across different operational areas within the distribution center.
- *5. Achievements:*
- Demonstrated adaptability and versatility in transitioning between different tasks and operational environments, contributing to overall operational efficiency and effectiveness.

6. Goals for Next Week:

- Further refine skills and efficiency in handling BBD chilled orders, distribution activities, and other tasks in the cold room, focusing on maintaining product quality and ensuring timely order fulfillment.
- Continue to excel in core responsibilities such as single cart handling, triple cart handling, BBD handling, BBD distribution, and cold room operations, maintaining high standards of performance and productivity.
- *7. Feedback/Comments:*
- Proactively addressed logistical challenges and demonstrated effective problem-solving skills, contributing to overall operational success and team performance.

Overall Progress:

- Made significant progress in mastering various tasks and operational areas within the distribution center. Looking forward to continued growth and contribution to the team in the upcoming weeks.

Outcomes Description

During my internship at BigBasket, I was immersed in a dynamic work environment characterized by:

- *Work Environment Description:*
- *People Interactions:* Regular interactions with team members, supervisors, and other stakeholders fostered a collaborative and supportive atmosphere.
- *Facilities and Maintenance:* The organization maintained well-equipped facilities, ensuring a conducive work environment conducive to productivity and comfort.
- *Clarity of Job Roles:* Clear job roles and responsibilities provided a framework for effective task execution and performance evaluation.
- *Protocols and Procedures:* Adherence to established protocols and procedures ensured consistency and efficiency in operations.
- *Discipline and Time Management:* Emphasis on discipline and time management facilitated the completion of tasks within specified timelines.
- *Harmonious Relationships:* Positive relationships and mutual support among team members contributed to a harmonious work environment.
- *Socialization:* Opportunities for socialization and team bonding activities enhanced camaraderie and collaboration.
- *Teamwork:* Encouragement of teamwork and collaboration promoted synergy and collective achievement of goals.
- *Motivation:* Recognition of achievements and encouragement from supervisors and peers motivated continuous improvement and excellence.
- *Space and Ventilation:* Adequate space and ventilation provisions contributed to a comfortable and conducive work environment.
- *Real-Time Technical Skills Acquired:*
- Proficiency in order processing, inventory management, and data analysis.
- Hands-on experience in cold room operations, including temperature control and product handling.
- Familiarity with e-commerce platforms, logistics systems, and inventory tracking tools.
- Technical skills in market research, content creation, and customer engagement strategies.
- *Managerial Skills Acquired:*
- *Planning:* Developed skills in strategic planning and task prioritization to achieve objectives efficiently.

- *Leadership:* Demonstrated leadership qualities by coordinating team efforts and providing guidance to colleagues.
- *Teamwork:* Collaborated effectively with team members to achieve common goals and fostered a spirit of cooperation.
- *Behavior and Workmanship:* Maintained professionalism, integrity, and a strong work ethic
- *Productive Use of Time:* Optimized time management skills to maximize productivity and meet deadlines consistently.
- *Weekly Improvement in Competencies:* Actively pursued opportunities for learning and skill development, reflecting a commitment to continuous improvement.
- *Goal Setting:* Set SMART (Specific, Measurable, Achievable, Relevant, Time-bound) goals to guide personal and professional growth.
- *Decision Making:* Gained experience in making informed decisions based on data analysis and critical thinking.
- *Performance Analysis:* Conducted regular performance reviews and self-assessments to identify areas for improvement and track progress.

Overall, my internship at BigBasket provided a rich learning experience, equipping me with valuable technical and managerial skills essential for success in the professional world.

- *Improvement in Communication Skills:*
- *Oral Communication:* Participating in group discussions, presentations, and meetings to enhance fluency, clarity, and articulation in verbal communication.
- *Written Communication:* Practicing writing skills through email correspondence, project reports, and documentation, focusing on clarity, conciseness, and professionalism.
- *Conversational Abilities:* Engaging in casual conversations with colleagues and networking opportunities to improve conversational skills and build rapport.
- *Confidence Levels:* Building confidence through practice, feedback, and self-reflection, focusing on body language, tone of voice, and assertiveness.
- *Anxiety Management:* Adopting relaxation techniques, such as deep breathing and positive self-talk, to manage anxiety and nerves during communication situations.
- *Understanding Others:* Actively listening to others, asking clarifying questions, and demonstrating empathy to improve understanding and rapport in communication.
- *Getting Understood by Others:* Using clear and concise language, providing examples or

visual aids when necessary, and seeking feedback to ensure message clarity.

- *Extempore Speech:* Practicing impromptu speaking through role-playing exercises and spontaneous discussions to improve adaptability and quick thinking.
- *Articulating Key Points:* Structuring communication with a clear introduction, main points, and conclusion, emphasizing key messages effectively.
- *Closing Conversations:* Ending conversations with a summary of key points, expressing gratitude, and leaving a positive impression.
- *Maintaining Niceties and Protocols:* Observing professional etiquette, such as greeting colleagues, expressing appreciation, and respecting cultural norms in communication interactions.
- *Enhancement of Abilities in Group Discussions and Team Participation:*
- Actively participating in group discussions, sharing ideas, and actively listening to others' perspectives to foster collaboration and brainstorming.
- Contributing as a team member by offering support, sharing workload, and respecting diverse opinions to promote synergy and achieve common goals.
- Leading a team or activity by setting clear objectives, delegating tasks effectively, and facilitating open communication and collaboration among team members.
- *Technological Developments Observed:*
- Observing advancements in digital technologies relevant to the job role, such as enhancements in e-commerce platforms, logistics management systems, and data analytics tools.
- Keeping abreast of emerging trends in online retail, including innovations in customer experience, artificial intelligence, machine learning, and blockchain technology.
- Exploring opportunities to leverage digital tools and automation to streamline processes, enhance efficiency, and improve decision-making in daily operations.

PHOTOS







PHOTOS







STUDENT SELF -EVALUATION OF THE LONG -TERM /SEMESTER INTERNSHIP

Student Name: MANTADA NAGAPAVAN

Regest Number: 2129223050011

Term of Internship : Semester Internship

From: 15-02-2024 To: 15-05-2024

Date of Evaluation:

Organization Name & Address: Big Basket ,Auto Nagar

1	Oralcommunication	1	2	3	4	5
	Writtencommunication	1	2	3	4	5
2		1	2	3	4	5
3	Proactiveness Interactionabilitywithcommunity	1	2	3	4	5
4		1	2	3	4	5
5	Positive Attitude Self-confidence	1	2	3	4	5
6 — 7	Abilitytolearn	1	2	3	4	5
8	WorkPlanand organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Qualityofworkdone	1	2	3	4	5
12	TimeManagement	1	2	3	4	5
13	UnderstandingtheCommunity	1	2	3	4	5
14	Achievementof DesiredOutcomes	1	2	3	4	5
15	OVERALLPERFORMANCE	1	2	3	4	5

Date:

Signature of the Studen

EVALUATION BY THE SUPERVISOR OF THE INTERN ORGANIZATION

Evaluation by the Supervisor of the InternOrganization

StudentName: MANATADA NAGA PAVAN

RegistrationNumber: 2129223050011

TermofInternship:Semester Internship

From: 15-02-2024

To: 15-05-2024

DateofEvaluation:

Organization Name &Address: BigBasket,Auto Nagar

Name &Addressof the Supervisor with MobileNumber:

Note: Please note that your evaluations hall be done independent of the student's-evaluation.

Rating Scale: 1 is lowestand 5 is highest rank

5	OVERALLPERFORMANCE	1	2		3	4/	10	ソ
14	Achievementof DesiredOutcomes	1	2		3	(4)		5
13	UnderstandingtheCommunity	1	2		3	4	-	
12	TimeManagement	1	+	2	3	-	-	5)
11	Qualityofworkdone	1	+	2		4	_	5
10	Creativity	1	+	2	3	(4	+	5
9	Professionalism	-	+		3	4	-	3
8	WorkPlanand organization	1	+	2	3	14	7	5
7	Abilitytolearn	1	+	2	3	1	-	3
6	Self-confidence	1		2	3	(0	5
5	Positive Attitude	1		2	3	1	4)	5
4		1		2	3		4	3
3	Interactionabilitywithcommunity	1		2	3		4	5
2	Proactiveness	1	l	2	3	3	4	Ĉ
_	Writtencommunication		1	2	1	3	4	1
1	Oralcommunication		1	2	-	3	4	(

Date:

INTERNALASSESSMENTSTATEMENT

INTERNALASSESSMENTSTATEMENT

(Tobe usedbytheExaminers)

Name of the Student: MANTADA NAGA PAVAN

Programme of Study: Semister Internship

Year of Study: Final year

GROUP: 3rdB.Sc MPCS

Register No/H.T. No: 2129223050011

Name of the College: V.S.R Govt Degree & PG College Movva

University: Krishna University

S.No.	EvaluationCriterion	MaximumMarks	MarksAwarded
3.110.		10	Q
	ActivityLog		0
2.	InternshipEvaluation	30	27
	OralPresentation	10	9
GRANDTOT	TAL	50	44

Date:

27/04/2024

S. B. Ref'al

EXTERNAL ASSESSMENT STATEMENT

EXTERNALASSESSMENTSTATEMENT

(Tobe used by the Examiners)

Name of the Student: MANATADA NAGA PAVAN

Programme of Study: Semister Internship

Year of Study: Final year

GROUP: 3rdB.Sc MPCS

Register No/H.T. No: 2129223050011

Name of the College: V.S.R Govt Degree & PG College Movva

University: Krishna University

S.No	EvaluationCriterion	Maximum Marks	MarksA warded	
1.	InternshipEvaluation	80	77	
2.	For thegradinggivingbythe Supervisorof theInternOrganization	20	15	
3.	Viva-Voce	50	45	
TOTAL		150	137	
GRANDTO	TAL(EXT.50M+INT. 100M)	200	181	

Signature of the Faculty guide: S. B. Rofiel

Signature of the Internal Expert: M. B. Rofiel

Signature of the External Expert: M. S. Rofiel

Signature of the Principal with Seal: