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Details of Certificate/Value added Courses 1.2.1

Name of Certificate Programe **CERTIFICATE COURSE** on **ENGLISH LANGUAGE ESSENTIAL** 10-04-2023 to 30-06-2023

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V.S.R. GOVERNMENT DEGREE & PG COLLEGE

MOVVA, KRISHNA DT.

Faculty:

Dr. J. Kalpana

Smt. Y. Suneetha

Dr. A.V.V.V.Malleswaramma

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE

on

ENGLISH LANGUAGE ESSENTIALS

2022-2023

ENGLISH LANGUAGE ESSENTIALS

V.S.R. GOVERNMENT DEGREE & P.G.COLLEGE

MOVVA, KRISHNA DT

Certificate

This is to certify that the department of English conducted a certificate course on English Language Essentials from 10-04-23 to 30-06-23 to IV $^{\pi*}$ VII $^{\kappa}$ Semester students of all programs. Time duration was 30hrs. The topics they covered are essential for all competitive examinations. A good number of 140 students have fruitfully completed the course. I appreciate all the faculty of department of English for the successful completion of the Certificate course.

Department In-charge

PRINCIPAL PRINCIPAL V.S.R. Govt. Degree & P.G. College Movva - 521 135, Krishna Dt., A.P.

Dear Students

Welcome to the **English Language Essentials** Certificate Course! This course has been designed to provide you with a comprehensive understanding of the English language and help you improve your language skills. Throughout the course, you will learn essential grammar rules, gain a strong grasp of tenses, identify errors in written English, and develop the ability to read and write in English fluently.

The course is divided into 15 weeks, and each week covers a different topic, starting with Articles and ending with Direct and Indirect Speech. In the first week, you will learn about the types and usage of Articles, followed by Prepositions, Tenses, and Conditionals in the following weeks. The course will cover Voice, Phrasal Verbs, and Direct and Indirect Speech, among other topics.

Each week of the course includes an introduction to the topic, followed by practice exercises and assessments to help you solidify your understanding of the concepts. Additionally, the course includes reading comprehension exercises and strategies for improving your reading skills.

In the final week, you will have a final assessment to evaluate your understanding of the course concepts. After successfully completing the course, you will receive a certificate that acknowledges your accomplishment.

Whether you are a beginner or an intermediate English language learner, this course will help you develop a strong foundation in the English language, which will be useful for both academic and professional settings. We hope you find this course engaging and rewarding, and we look forward to supporting you as you learn and grow your language skills!



COURSE OBJECTIVES

- To enhance learners' ability to use articles, prepositions, tenses, conditionals, and phrasal verbs correctly in written and spoken English.
- To improve learners' ability to identify errors in written English.
- To improve learners' reading comprehension skills in English.
- To develop learners' ability to use active and passive voice and direct and indirect speech correctly.

SYLLABUS at a GLANCE:

- Articles
- Prepositions
- Tenses
- Conditionals
- Identifying Errors
- Reading comprehension
- Phrasal Verbs
- Active & Passive Voice
- Direct & Indirect Speech

Duration of the Course: 30 hours

COURSE OUTLINE

> Pre-Test to assess the initial standard of students

Week 1: Articles (2 hours)

- > Introduction to articles, their types, and usage (1 hour)
- Practice exercises and assessments (1 hour)

Week 2: Prepositions (2 hours)

- Introduction to prepositions and their usage (1 hour)
- Practice exercises and assessments (1 hour)

Week 3: Tenses - Part 1 (2 hours)

- > Introduction to tenses, their types, and usage (1 hour)
- Practice exercises and assessments (1 hour)

Week 4: Tenses - Part 2 (2 hours)

Continued practice exercises and assessments (2 hours)

Week 5: Conditionals (2 hours)

- Introduction to conditionals and their types (1 hour)
- Practice exercises and assessments (1 hour)

Week 6: Identifying Errors- Part I (2 hours)

- > Techniques for identifying errors in written English (1 hour)
- Practice exercises and assessments (1 hour)

Week 7: Identifying Errors (2 hours)

Continued practice exercises and assessments (2 hours)

Week 8: Reading Comprehension (2 hours)

- Strategies for improving reading comprehension skills (1 hour)
- Reading comprehension exercises and assessments (1 hour)

Week 9: Phrasal Verbs (2 hours)

▶ Introduction to phrasal verbs and their usage (1 hour)

Practice exercises and assessments (1 hour)

Week 10: Voice- Part 1 (2 hours)

- Introduction to active and passive voice and their usage (1 hour)
- Practice exercises and assessments (1 hour)

Week 11: Voice- Part 2 (2 hours)

Continued practice exercises and assessments (2 hours)

Week 12: Direct & Indirect Speech - Part 1 (2 hours)

- > Introduction to direct and indirect speech and their usage (1 hour)
- Practice exercises and assessments (1 hour)

Week 13: Direct & Indirect Speech - Part 2 (2 hours)

Continued practice exercises and assessments (2 hours)

Week 14: Revision (2 hours)

Recap of all topics covered so far (2 hours)

Week 15: Final Assessment and Certification (2 hours)

- Final assessment to evaluate learners' understanding of the course concepts (1 hour)
- Course evaluation and certification ceremony (1 hour)



COURSE MATERIALS

- Reading materials for each topic
- Worksheets for each topic
- Answer Keys for Worksheets
- Assessment for each topic

TEACHING METHODOLOGIES

- Lectures and presentations
- Interactive discussions
- Role-playing and language games
- Individual and group activities

ASSESSMENT & EVALUATION

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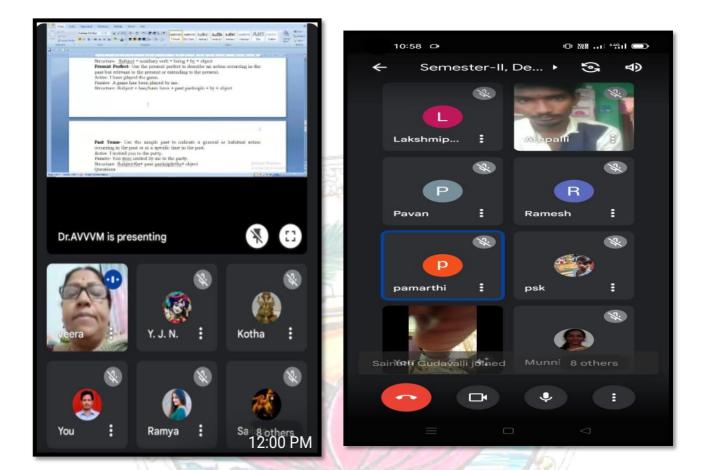
- Worksheets and assessments after each topic
- Final assessment to evaluate learners' understanding of the course concepts
- Student's feedback on the course design, content, and delivery.







Online class in the month of May



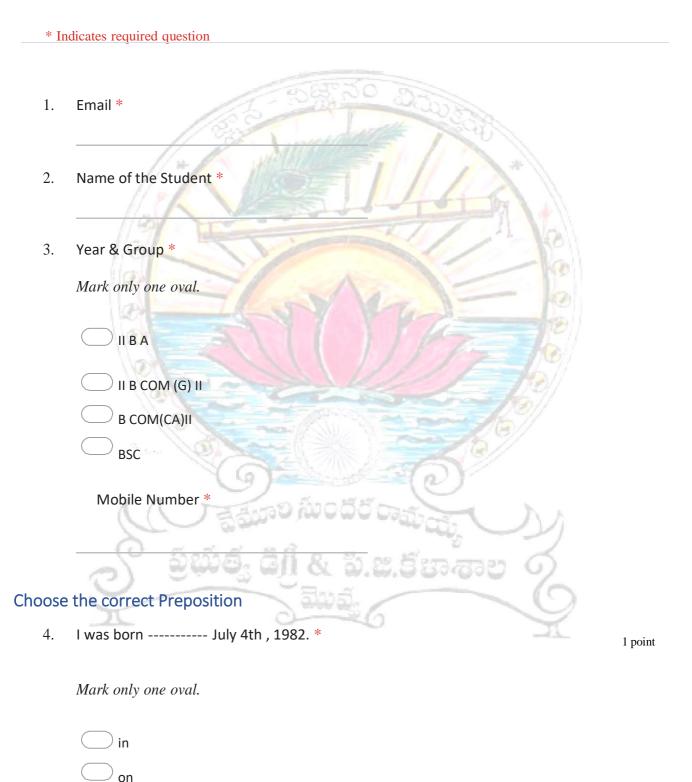
COURSE OUTCOMES

- Understand the different types of articles and their usage in English writing and speaking.
- Identify and use prepositions correctly in sentences to convey meaning accurately.
- Demonstrate proficiency in using various tenses to express different time frames in English.
- Recognize and use the different types of conditionals in writing and speaking.
- Identify common errors in written English and apply strategies to correct them.
- Develop strategies for improving reading comprehension skills in English.
- Identify and use phrasal verbs effectively in writing and speaking.
- Understand the difference between active and passive voice and use them correctly in sentences.
- Recognize and use direct and indirect speech correctly in writing and speaking.
- Synthesize and apply all the language concepts and skills covered in the course through final assessments and evaluations.

V.S.R. Govt. Degree College MOVVA - 821138, Krishna DL, A.P.

V.S.R. Government Degree & PG College, Movva, Krishna Dt

PRE TEST for Certificate Course on ENGLISH LANGUAGE ESSENTIALS

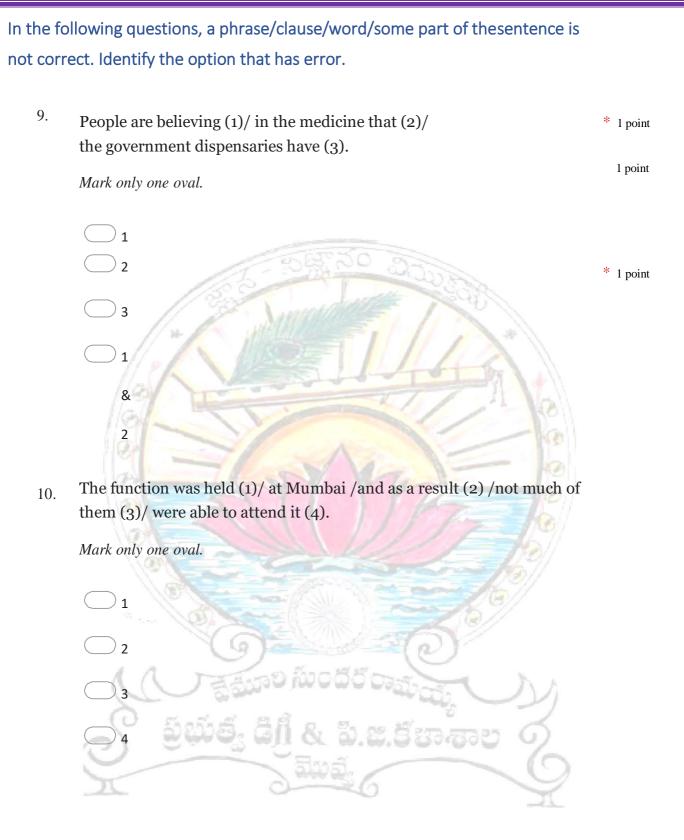


at

since

5.	We will meetthe airport. *	1 point
	Mark only one oval.	
	in	
	On	
	at	
	of serve and	
6.	James went the room. *	
Mark onl	y one oval.	
	O into	
	to	
	for	
	O of Contraction of C	
7.	The cat is the table. *	1 point
	Mark only one oval.	
	out by	
	under	
	ලං විහාජි මිගි හි සි.ස. ජීපාතාව ඉ	
8.	The train passes the tunnel. *	1 point
	Mark only one oval.	
	from	
	by	
	through	

 \bigcirc in



Besides her friends, (1) / her wife and colleagues (2) / also gets (3) / the * 1 point invitation. (4)

Mark only one oval.

	<u>2</u>	
	<u> </u>	
	<u> </u>	
Fill in th	e blanks with appropriate phrasal verbs	
12.	Ihard work to succeed *	1 point
	Mark only one oval.	
	believe in	
	believe with	
	believe on	
13.	The purse wasto the owner. *	1 point
	Mark only one oval.	
	handed over	
	handed in	
	handed out	
	ි විහාම් යිබ් & බි.ස.ජීපෘතාව ග	
	āwā.	
14.	The doctor advised him tosmoking. *	1 point
	Mark only one oval.	

give off

⊃give up ⊃_{give in}

Transform the following sentences

^{15.} Esha is singing a song. (change it into passive voice) *

1 point

Mark only one oval.

A song is sung by Esha

A song was sung by Esha

A song is being sung by Esha

A song was being sung by Esha

^{16.} This masterpiece has been created by her. (change it into active voice) * 1 point

Mark only one oval.

igsqcup She created the master piece She

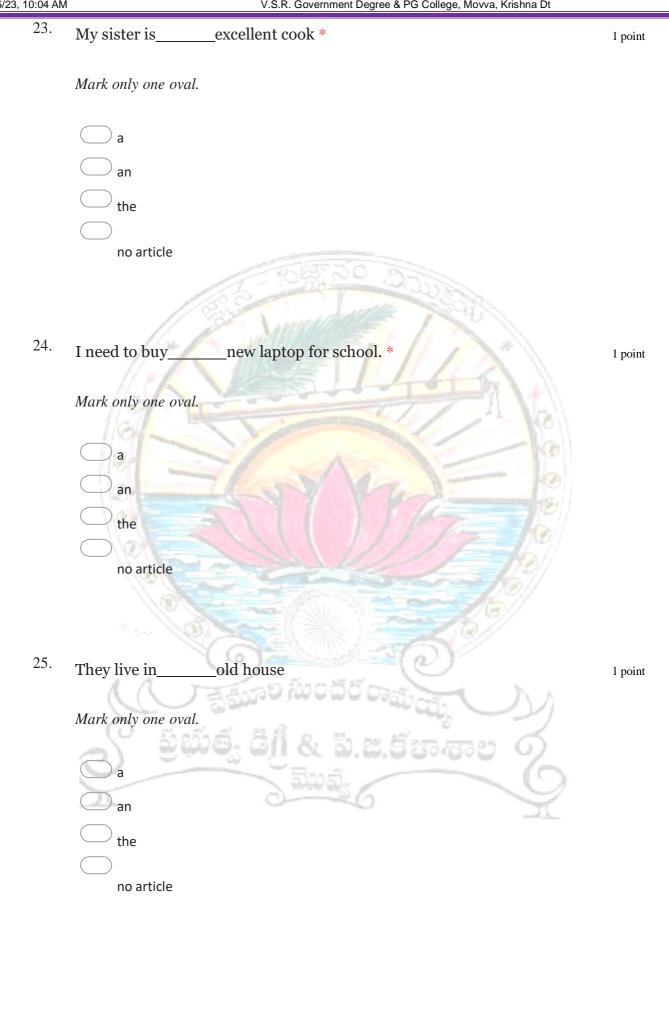
has created the master pieceShe is

creating the master piece She

creates the master piece

17.	The doctor said to the patient, "Don't smoke". (change it into indirect speech)	* 1 point
	Mark only one oval.	
	The doctor advised the patient not to smoke. The	
	doctor requested the patient not to smoke. The	
	doctor ordered the patient not to smoke. The	
	doctor wished the patient not to smoke.	
	Surger 199	
18.	He said that he was late. (change it into direct speech) *	1 point
	Mark only one oval.	
	He said, 'I was late'. He	
	said, 'I am late'. He said,	
	I will be late'.He said,	
	he is late'.	
	and the second sec	
Fill in the	e blanks with suitable Articles	
19.	movie we watched last night was really good *	1 point
	() විසාශ්‍ය ලා හ හ.ස.පහංකාව ()	I
	Mark only one oval.	
	a	
	an	
	the	
	no article	

20.	The doctor said to the patient, "Don't smoke". (change it into indirect speech)	* 1 point
	Mark only one oval.	
	 The doctor advised the patient not to smoke. The doctor requested the patient not to smoke. The doctor ordered the patient not to smoke. The doctor wished the patient not to smoke. 	
	Est manufacture Parts	
21.	He said that he was late. (change it into direct speech) *	1 point
	Mark only one oval.	
	He said, 'I was late'. He	
	said, 'I am late'. He said,	
	│ 'I will be late'.He said,	
	he is late'.	
Fill in the	blanks with suitable Articles	
	CO Basso monocoati a	
22.	movie we watched last night was really good *	1 point
	Mark only one oval.	
	a	
	an	
	the	
	no article	



24.	Albert isEuropean *	1 point
	a an the no article	
Fill in the	e blanks with appropriate tense forms	
25.	I(watch) a movie when she called me yesterday. *	1 point
	Mark only one oval.	
	watching	
	is watching	
	was watching has been watching	
26.	By this time next year, I(complete) my degree. *	1 point
	Mark only one oval.	
	will complete shall	
	will have completed	
	have completed	

27.	Look! Sheher homework	1 point
	was doing	
	is doing	
	did	
	done	
28.	She(write) a novel for several months now *	1 point
	Mark only one oval.	
	is writing	
	was writing	
	had been writing	
	has been writing	
29.My bi	other(play) the violin regularly *	
	only one oval	
Р	lay	
Р	lays	
Is	playing	
ha	is played	
	awa O	

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MOVVA, KRISHNA DT

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Abstract of Certificate Course in English Language Essentials

Title of the Certificate Course	Faculty	Academic Year	Duration	Programme	No. of Students Enrolled	No. of Students Completed	Topics
	last	2022-23	30 hrs	IIB.A.	160	140	1. Articles
English		From	April	IIBCOM	1	0	2. Prepositions
English Language Essentials	1. Dr. J. Kalpana	10-04-23 to	May	II BSC –	E	. 6	3. Tenses
Lissentialis	C.	30-06-23	June	ALL	8	B	4. Conditionals
	2. Smt. Y.	1	11	III MPCS	17	10	5. Identifying
	Suneetha	20		IIMECS	Some 1	20/	Errors
	DAUUU				Z	7/	6.Reading
	Dr. A.V.V.V Malleswaramma	G	3	1-sta	5/%		Comprehension
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							9. Direct &
							Indirect Speech

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5	2129223051006	DERANGULA SURI BABU	5	7	14	D Suni Son Re-		6	2129223067009	DASARI PALLAVI	7	8	13	D. Pallal
6	2129223051007	GUMMADI MOUNISRI	8	7	14	G. Mounist?	1.1			GOVADA GOVARDHANA MURALI	7	7	13	G.G. Hurali
7	2129223051009	KAKARLA VASAVI	8	8	14	TK-1/ASAU)		7	2129223067014	KRISHNA /	8	8	13	
8	2129223051010	KAMBHAM SAI KUMAR	7	7	13			8	2129223067015 2129223067017	GUDAPATI PRANEETHA GURVINDAPALLI RAVALI	7	7	13	G. Pranecth
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9	2129223051011	Kancharla vara Lakshmi	8	8	14	K.Vava latshini		10	2129223067020	JONNALAGADDA SRIMANJUNADH	8	8	13	J. S. nagund
10	2129223051012	KODALI KAVYA SREE	7	6	14	k. kanyo sie		11	2129223067021	JUJJAVARAPU AMRUTHA	8	8	14	J.Amisutt
11	2129223051013	KOLLURI NAVEEN	6	6	13	t. Naven.		12	2129223067022	JUVVANAPUDI SONY	8	8		T. Sony.
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14	2129223051016	KUTADI VIJAY	7	7		B. Vijoy		16	2129223067033	LANKA ANISH	6	8	13	H. Raviodra
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19	2129223051022	PAMARTHI ROSHINI	7	8	13	P. Roshini		22		AMARTHI YAMINI	8	8	14	R- VAMINE.
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నెల సంవత్సరము	D Bern (6)	Attendance Register	పిల్లల హాజరుపట్టి	
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Topic

Phrasal Verbs

Phrasal verb is a combination of a verb and a preposition or an adverb. It has a different meaning than the original verb. Let's take an exercise of phrasal verbs for its better understanding.

- 1. The truth finally _____ me. (dawned on/dawned about)
- 2. He ______ as if nothing had happened. (carried on, carried through)
- 3. He _____ all struggle. (gave up / gave out)
- 4. _____ the light, please. (Switch on, switch for)
- 5. She ______ her mother. (takes in, takes after)
- 6. Children ______ whatever they hear. (blurt out, blurt about)
- 7. Junoon has just ______ a new winter collection. (brought up, brought out)
- 8. The Panda is in danger of ______. (drying out, drying in)
- 9. All the tickets of the Barcelona Cup have been _____. (sold away, sold out)
- 10. Why are you _____. (looking around, looking for)
- 11. Please, _____ your shoes. (take off, take out)
- 12. Have the factory workers ______ the strike? (called of, called off)
- 13. He did not _____ my request. (accede to, accede for)
- 14. He ______ drinking after his failure in love. (took to, took in)
- 15. You can ______ this deficiency. (make out, make up)
- 16. Girls ______ to greet their favorite teacher. (turned on, turned out)
- 17. He _____ book of all kinds. (deals in, deals of)
- 18. The government has ______ all projects. (cast by, cast aside)
- 19. All the fruit in the basket has _____. (gone off, gone out)
- 20. His oratory ______ the feelings of the crowd. (worked up, worked out)

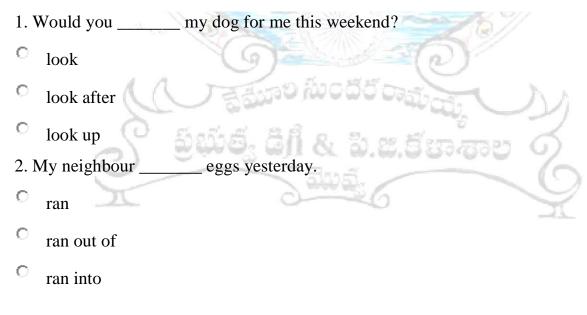
Answers

- 1. dawned on,
- 2. carried on,
- 3. gave up
- 4. Switch on
- 5. takes after
- 6. blurt out

- 7. Worked up
- 8. brought out
- 9. drying out
- 10. sold out
- 11. looking around
- 12. take off
- 13. called off
- 14. accede to
- 15. took to
- 16. make up
- 17. turned out
- 18. deals in
- 19. cast aside
- 20. gone off

Vocabulary Quiz

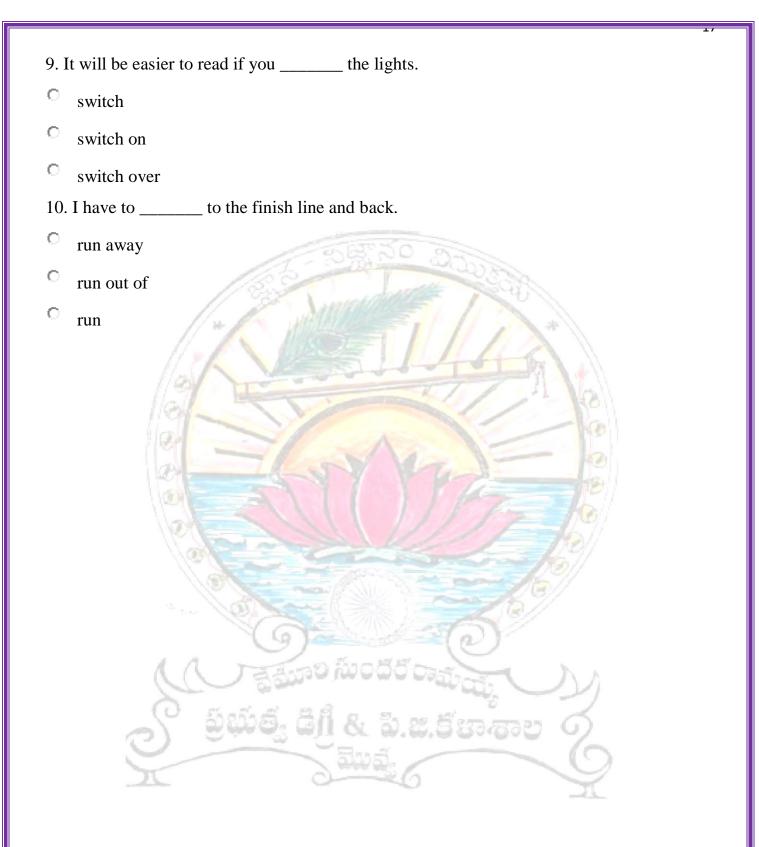
You can do this vocabulary quiz **online** or **print it** on paper. It's based on our <u>Phrasal Verbs</u> <u>List</u>.



- 3. John _____ his leg at the baseball game.
- broke
- O broke down
- broke off
- 4. Our boss _____ our meeting until next week.
- o put
- put off
- put down
- 5. Could you _____ the music while I'm on the phone?
- turn
- turn off
- turn around
- 6. I don't _____ my new science teacher.
- get up
- get over
- get on with
- 7. We both _____ meeting your new girlfriend.

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- ° look
- look up
- look forward to
- 8. My car _____ on the highway today.
- broke down
- broke off
- broke away



Attendance:

V S R Govt. Degree & P G College,

Movva, Krishna Dist. Department of English

"ENGLISH LANGUAGE ESSENTIALS" Certificate Course Final- Test 2023-24

Time: 1h			Marks: 25
Student Name:		Class:	Admission No:
I. Complete the sente	nce with suitable	article.	5M
1. Honest men speak	truth.		[]
A. A	B. An	C. The	D. None of the above
2. Do you see red	l planet.		[]
A. A	B. An	C. The	D. None of the above
3. Hindi is easy la	anguage.		[]
A. A	B. An	C. The	D. None of the above
4. Iron is useful a	metal.		[]
A. A	B. An	C. The	D. None of the above
5. Ramya is untid	y girl.		[]
A. A	B. An	C. The	D. None of the above
II. Complete the sent	tence with suitable	e preposition.	5M
1. I am tired doing	this work.		
A. From	B. with	C. About	5 D. of
2. Children find pleasure	e reading stor	y books.	OL I
A. In	B. about	C. on	D. of
3. She acted according	her conscience.		[]
A. Of	B. to	C. too	D. on
4. The black board is	the teacher.		[]
A. About	B. behind	C. to	D. on
5. The boat sank	the waves.		[]
A. too	B. under	C. beneath	D. across

III. Complete the ser	ntence by choosing the	correct form of the verb given i	n brackets. 5M
1. The match had	(start) by the time	I reached the stadium .	[]
A. start	B. starting	C. starts	D. started
2. Ashish has	_(eat) all the biscuits.		[]
A. eaten	B. eats	C. eating	D. eat
3. The thief as well a	s the Policemen	present.	[]
A. was	B. were	C. are	D. is
4. Either she or I	wrong.		[]
A. be	B. am	C. was	D. is
5. The river ((flow) under the bridge		[]
A. flew	B. flows	C. flown	D.flowing
IV. Complete the se	ntence with suitable Ph	rasal Verb.	5M
1. I set my alarm clo	ck because i have to	early tomorrow.	[]
A. get up	B. come on	C. make up	D. look up
2. Hear's a chair. Ple	ease		[]
A. break down	B. go up	C. sit down	D. stand on
3. If you don't pass t	he exam this time don't	t Try again!	[]
A. come in	B. look out	C. go on	D. give up
4. Your room is so unt	idy! Please	the clothes and put them in the wa	shing machine. []
A. stand up	B. pick up	C. get on	D. turn off
5 the 7	TV. My favourite progr	amme will start in a minute.	[]
A. grow up	B. look for	C. take off	D. switch on
V. Complete the sent	tence selecting the corre	ect answer of the 'voice'	3M
1. This house	_by my father.		[]
<u>A.Built</u>	B . Was built	<u>C</u> . Was build	D. Has built
2. She for long	now.		[]
A. Are ailing			
<u>B. Is ailing</u>			
C. Has been ailing			
D. Have been ailing			

3. Hockey is _____by Karan.[]A. playedB. being playedC. playD. playingIV. Rewrite the sentence into Reported Speech Indirect speech)2M1. Kishore asked me, "Du see the cricket match on television last night?2. Ravi said to Balu, "Raju will leave for his native place tomorrow.

Certificate presentation





20





Feedback:

V.S.R. GOVERNMENT DEGREE & P.G.COLLEGE MOVVA, KRISHNA DT

Department of English

STUDENT FEED BACK ON THE CERTIFICATE COURSE CONDUCTED FROM 10-04-23 to 30-06-23

TITLE: Certificate Course in English Language Essentials

1. Did the objectives of the course clear to you?	Yes (🗸) no ()
2. Did the Lecture sequence is well planned?	Yes (√) no ()
3. Did the Lectures were clear and easy to understand?	Yes (√) no ()
4. Did the Course material handed out is sufficient?	Yes (v) no (`)
5. Did the Lecturers encouraged interaction and were help	ful? Yes (v) no ()
6. Did the lecturer cleared up the points of confusion?	Yes (√)no()
7. Did the instructor inspire interest in the topics of the cou	urse? Yes (V) no ()
8. Did you receive feedback on your performance on tests	conducted? Yes (1) no ()
9. Are you satisfied with the content of the course?	Yes (√) no ()
10. Did you receive the Certificate at the end of the course	? Yes $(\sqrt{1})$ no $()$

PRINCIPA

V.S.R. Govt. Degree & P.G. College MOVVA-521135, Krishna Dt., A.P.

K. Vara lakshmj Signature of the Student

Rog NO: 212922305101) class: MECS (IV som)

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S.R. Govt. Degree & P.G. Colloge

NA-521135, Krishna DL, A.P

V. Pujitha Signature of the Student

Reg No: 212922 3051030 class: MECS (IV sem)

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M. Shuvane Swari

PRINCIPAI V.S.R. Govt. Degree & P.G. College MOVVA-521135, Krishna Dt., A.P Signature of the Student (n Bhuva no Swari - ob (1) nd year Mpwert 212922364 8011

V.S.R. GOVERNMENT DEGREE & P.G.COLLEGE MOVVA, KRISHNA DT

Department of English

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PRINCIPAI V.S.R. Govt. Degree & P.G. College MOVVA-521135, Krishna DL, A.P K-Veena Signature of the Student H.No: 2129 223548007 D'nd year Mpwat



N.A.A.C. ACCREDITED WITH A CGPA OF 3.01 SCORE AT "A" GRADE



This is to certify that Mr. / Ms. <u>K. VARA LAKSHMI</u>

of 1/11/111 year <u>II M·E·G</u>group has completed <u>30 hrs</u> certificate course on <u>ENGLISH LANGUAGE</u> ESSENTIALS

during the Academic year 20 22-20 23 organised by the department of English, V.S.R Govt. Degree & PG College, Movva.

H.O.D Department of English

LECTURER

KRM